

CaDVAS Newsletter

December 2009

Issue 13

*Please consider the environment before printing this email
Thank you*

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Contact details

Please let us know if any of your contact details change so that we can keep our database up to date. If you receive this newsletter by post but do have an email address, please let us know so that we can email future mailings to you and so keep costs down. Thank you.

CaDVAS News

Staff changes

As many of you will already know, Jan Poynter left CaDVAS in November. We thank Jan for all the hard work she did during her time with us and wish her well in her new post.

Trustee Development Programme

We have had to postpone the launch of our Trustee Development Programme, which will now take place on **Thursday 28th January**. Invitations and further information will be sent out next week.

In the meantime, **we need your help**. We are seeking accurate and up to date information on how many people across the district are already serving as trustees and committee members of VCOs. We would be grateful if you could take a few moments to let us know how many people serve on your governing body and whether you have any gaps that you are seeking to fill. Please email your figures to sue@cadvas.org, with 'trustee stats' in the subject line. Thank you

Disability Forum

Thank you to everyone who sent in comments after we first mentioned that we are helping to set up a disability forum for the Canterbury district. We are now seeking more detailed information from anyone - individuals, organisations, staff, volunteers and

service users - who might be interested in being involved in a disability forum.

We are consulting via a [disability forum questionnaire](#). The information gathered will be used in planning the next stage of development of the forum. Please do complete and return the questionnaire and feel free to forward it to any colleagues, service users or other people you think should be involved in the consultation. Thank you.

[Join Our Mailing List!](#)

Training and Events

CaDVAS Training

Many of you have already seen the New Year training programme sent out last week. Here's a recap:

1. Databases for Beginners

Sorry - this course is already fully booked; however, if you are interested do let us know and we will put you on our waiting list in case of cancellations.

Still using Word and Excel for lists? Need a system for stock control? Manage Mailshots? Keep track of contributions? Keep people's details on file? You need to learn how to use a database, and it isn't difficult to learn the basics!

In the session, you'll learn how to create a database from scratch, step-by-step. No prior knowledge required. You'll come away with a Contacts Management database you can use straight away to manage your contacts, customers, or staff, and with the confidence to create your own. Save yourself time, effort and stress, and let Microsoft Access do the work for you.

Date: Friday 15th January 2010

Time: 9.30am - 12.30pm

Venue: Thanington Neighbourhood Resource Centre, Ashford Road,
Canterbury CT1 3XR

Cost: All places £20

Trainer: Ken Baughan. Ken is the Programme Director of a Microsoft IT

Academy, an NVQ Assessor for IT, and a Microsoft Office Specialist. He's been teaching IT at all levels since the 1990s, and likes to keep training sessions simple, relevant and practical. He also responds well to chocolate biscuits.

2. First Aid Appointed Person

This course is suitable for people who:

- Want to learn First Aid which qualifies them to act as the Appointed Person in the workplace, under the terms of the Health and Safety (First-Aid) Regulations 1981
- Want to attend a general First Aid course, or
- Want to learn Emergency First Aid (EFAW).

Date: Thursday 4th February

Time: 10.00am - 4.00 pm

Venue: Kent Enterprise House, The Links, HerneBay (tbc)

Cost: CaDVAS members: 1st place free, further places £20
Non members: £20

Trainer: Carl Davies of Kent Safety Training. Carl has over 17 years of experience in training and as a front line member of the emergency services and is a fully qualified trainer and assessor.

*Places are limited and priority will be given to applicants on our waiting list from a previous event, so if you would like to attend please contact us as soon as possible and by **Thursday 21st January at the latest***

3. Introduction to the new Vetting and Barring Scheme

Another chance to attend this very popular course, originally held in October 2009.

Does your organisation work with children or with vulnerable adults? If so you may be affected by the changed arrangements for vetting people who work or volunteer with these groups, which are being rolled out over the next few months. What will change? What will we need to do? How will the work of the ISA differ from existing CRB procedures?

Date: Wednesday 17th March 2010

Time: 9.30am - 1.00pm

Venue: Seasalter Christian Centre, 49 Faversham Road, Seasalter, Whitstable CT5 4AX

Cost: CaDVAS members first place free, further places £20;

non-members £20

Trainer: June Oldacre. June has worked in care and education for many years, managing a care home and a domiciliary agency. She has supported children, adults with learning disabilities and older adults. She was course leader at SouthKentCollege. For the past 6 years she has delivered staff training for those working in the care industry including managers. She was training manager for a care company and co-ordinated their training as well as delivering a substantial amount of the training.

*Places are limited and priority will be given to applicants on the waiting list from the October course, so if you would like to attend please contact us as soon as possible and by **Wednesday 3rd March** at the latest*

To apply for any of these courses please complete and return a [Training Application Form](#) or contact Sue Tucker on 01227 452381 or 07595 543411 or email sue@cadvas.org with your organisation name, the name(s) of the applicant(s) and your contact details.

Other Training

TRAINING 4 CARE

(In partnership with Kent County Council)

Training 4 Care is appointed by Kent County Council to provide subsidised training courses for the Care sector in Kent.

Courses schedules for December to March are now on the Training 4 Care website at www.southkent.ac.uk/training4care . Courses remain at **£15** per person per day.

Courses include: Employee Short Courses, Management Short Courses, Mental Capacity Act Training and Sensory Awareness Training

How to contact Training 4 Care:

Bookings: 01303 858311 **Enquiries:** 01303 858305

Email: T4Cshortcourses@southkent.ac.uk

Website: www.southkent.ac.uk/training4care

Post: Training 4 Care,
South Kent College,

Shorncliffe Road,
Folkestone CT20 2TZ.

Events

Canterbury District Community Alliance:

supporting local voluntary and community groups

Budget consultation

The **Canterbury District Community Alliance** would like to invite you to a budget consultation event.

The Canterbury City Council are now making a number of proposals that will help to save around £3 million over the next two years. Before the council takes its final decision next February they would like your views on the proposals.

Date: Tuesday 8 December 2009

Time: 1.00 - 2.30pm

Venue: Spring Lane Neighbourhood Centre, Sussex Avenue, Canterbury.

This event will give you the opportunity to find out more and give your views directly to the City Council.

If you are interested in attending, please RSVP to Alex Krutnik:

Email: cdca1@hotmail.co.uk

Tel: 01227 768546

Lunch will be provided. Please let us know of any special dietary requirements.

Rough Night?

A conference about ending rough sleeping

27 January 2010 - East Malling Conference Centre

The conference is a day to look at how we can work together to end rough

sleeping in Kent by 2012 and develop innovative ways to prevent rough sleeping in the future.

Who should attend?

Are you part of an agency or organisation that works with homeless people?
Are you involved in making decisions at a strategic level?
Will you be working to influence the future of provision for single homeless people and end rough sleeping?

If the answer is YES to these questions then this conference is for you!

Keynote speakers:

Rebecca Pritchard, Communities and Local Government Specialist Adviser on Rough Sleeping

Angela Slaven, KCC Director of Youth and Community Support Services

Workshops include:

- Best practice in Outreach services
- Preventing rough sleeping through early intervention
- Engaging the private sector to access accommodation
- Innovative approaches to engaging rough sleepers

Places are free but limited. For full terms and conditions and to book online visit www.porchlight.org.uk/roughnight

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Members' News



Manager - Canterbury based

21 - 25 hours a week.

Salary £22,477 pro rata

The Manager is responsible to the Directors of the Charity for the day to day operation of **East Kent Relate**. Counselling is currently provided in four locations and there are two charity shops. The post has overall responsibility for service delivery, personnel, finance, funding and public relations.

For application form please telephone East Kent Relate at 17 Stour Street,
Canterbury CT1 2NR on **01227 766094**
or email manager.ekrelate@gmail.com

Closing Date for Applications: 7th December.
Interviews: 14th December in Canterbury

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Funding and Finance News

"The Return of the Kent and Medway Funding Fair"

2010 will see the return of the popular **Kent and Medway Funding Fair**. This has been made possible through funding from the Big Lottery BASIS Programme which is operated through **Kent CAN** and delivered by **Action with Communities in Rural Kent**.

In order to address the county's varied funding needs and allow more organisations to access the event there will be two fairs run in two locations covering the West and East of the County. The West Kent Fair is planned for the end of March and the **East Kent Fair** will follow at the **end of May**. Booking will open in January, but spaces are limited so to ensure that you do not miss the opportunity to attend, you can register your interest by emailing fundingfairs@ruralkent.org.uk.

More information will be available soon and will be posted on the Funding Buddies and the Action with Communities in Rural Kent websites: www.fundiningbuddiesinkent.org.uk and www.ruralkent.org.uk.

From Inside Track 150, 1.12.09

Capacitybuilders announce £2m additional capital investment

Frontline third sector organisations are set to benefit from improved facilities at **local resource centres** across England, thanks to an additional £2m of capital investment from the Office of the Third Sector. The new round of small awards from Capacitybuilders' successful Capital Investment Programme is open for online applications now.

Improving facilities

Capacitybuilders will award **Capital Strand A 2010** grants of **up to £30,000** to local resource centres enabling them to make small scale improvements to their premises which result in improved availability, or quality and accessibility of accommodation or shared facilities for local third sector organisations. Prioritisation will be given to projects which have specific relevance to the challenges facing the sector during the recession.

Strand A 2010 aims to respond to the increased demand on services, shared facilities and opportunities offered by local third sector resource centres. The first round of 61 grant awards made under Strand A of the programme earlier this year, demonstrated how even relatively small scale changes, such as enabling more flexible use of meeting space, can deliver real and immediate benefits to frontline organisations - enabling them to better meet the needs of local communities impacted of the economic downturn.

Angela Smith, Minister of State for the Third Sector said,

"I am really pleased to be announcing a further £2m for small capital grants to third sector organisations. This has a new focus on helping the sector through tough times, enabling them to share premises and facilities to become more efficient in the recession. Through pooling resources the third sector can become even more effective at supporting communities at this time'.

Speaking about the new funding, **Matt Leach**, Chief Executive said:

"We recognise that the recession has increased the level of demand for services offered by third sector organisations - such as volunteer brokerage services, which have seen an unprecedented increase in footfall and enquiries as unemployment rises. We want the funding to complement other investment, with a focus on the role local resource centres can play in improving the support and advice available for frontline organisations."

Strand A 2010 is an open programme, with online applications welcome from existing local resource centres including those which have previously had applications to the programme declined.

The closing date for applications is 24 December 2009. Applications will be assessed on a monthly basis; so early applications are more likely to succeed. In particular, priority will be given to applications received by 14 December. For further information visit www.capacitybuilders.org.uk

Comic Relief

Comic Relief is now open for applications and provides one to three year grants, on average between £25,000 and £40,000 per year. They have the following programmes:

Mental Health - This programme aims to promote the rights and support the recovery of people who have mental health problems, and to help them feel more included in society. It also aims to reduce the stigma and discrimination faced by people with mental health problems

Refugee and Asylum Seeking Women - This programme aims to provide support for refugee and asylum seeking women who have experienced rape, torture and other forms of violence in their home countries. They are especially keen to make sure that women get the help they need in making their claims for asylum, and also get access to emotional and practical services they need to help rebuild their lives. There are two strands to this programme: **direct support** to women and **training** for people working in these areas.

Sport for Change - The aim of this programme is to understand more about how sport can play a part in delivering positive change within the lives of individuals and communities.

Young People aged 11-25 Schemes:

Sexually Exploited and Trafficked Young People - This programme aims to reduce harm to young people who have been sexually exploited or trafficked.

Young People and Alcohol - This programme will fund services that aim to reduce the levels of young people's drinking, create greater awareness of the dangers of harmful drinking and provide direct support to young drinkers at the greatest risk - those drinking excessively and dangerously.

Young People with Mental Health Problems - This programme has two strands. They are keen to fund a range of services and approaches to help young people experiencing mental health problems make positive changes in their lives; and also fund work that ensures those working with young people with mental health problems, especially in general youth work settings, have access to good quality training to improve their skill base and confidence levels.

Domestic & Sexual Abuse - This programme aims to provide support for young people aged 11-25 who have witnessed or directly experienced domestic and sexual abuse.

Next deadlines for all the above programmes are **11 Jan & 21 May 2010**. Details of three further programmes (Young carers; Older people; and Small & Diaspora Led Organisations) are expected shortly.

For further information visit: www.comicrelief.com/apply_for_a_grant/uk

Awards for All - even easier to apply to

BIG have made some changes to Awards for All; now the application form does not ask for a referee.

For further information visit: www.awardsforall.org.uk/england/index.html

Gambling Commission offers new guidance for good-cause lotteries

The Gambling Commission has published two revised sets of guidance for people running lotteries to raise money for good causes. The publications, **Running a Lottery** and **Promoting Society and Local Authority Lotteries**, draw together law and guidance from the regulator on running prize draws of all sizes.

For further information: visit: www.gamblingcommission.gov.uk/

PDSA shops reap benefits of Gift Aid scheme

By Paul Jarvis, Third Sector Online, 16 November 2009

Charity shops run by veterinary charity **PDSA** have raised **£1m** in Gift Aid over the past two years. Donors who bring items into the shops are asked to fill in a **Gift Aid form** so the charity can make a claim when the goods are sold. Since the scheme was implemented in September 2007, more than 70,000 people have made Gift Aid declarations when donating their unwanted clothes, books and home furnishings to the charity's shops.

"The volunteers in our shops are very proactive in getting donors to sign up to Gift Aid," said a spokeswoman for PDSA.

Support and Funding News: 02/11/2009

New Guide Published To Help Explain Third Sector Procurement Processes

A guide to commissioning and procurement law for third sector organisations

was jointly published by **NCVO** and **NAVCA** this week.

Pathways through the Maze - a Guide to Procurement Law, aims to help voluntary groups better understand the legal and practical issues of public sector commissioning and seeks to answer the most common questions third sector organisations have about procurement.

Kevin Curley, chief executive of **NAVCA**, said:

"With the sector playing an increasingly important role in public service delivery, the guide is an invaluable tool to help voluntary groups get to grips with what is often a complex process."

Curley added that smaller organisations that did not have legal teams would find the guide particularly useful.

The guide was created in response to a high level of demand for information on procurement and commissioning processes. It has been specifically written for people working for local charities, voluntary organisations, community groups or social enterprises.

The guide is free to download from NCVO at www.ncvo-vol.org.uk or from NAVCA at www.navca.org.uk

Source: Third Sector, 30/10/09

**For up-to-date news on other funding available,
try the following contacts:**

Kent4Community, which is a free web based grant search facility, at www.open4community.info/kent/; they also produce a regular e-newsletter; email administrator@open4community.info

Inside Track, the KCC External Funding service newsletter - email externalfunding@kent.gov.uk to be added to their mailing list or contact Martyn Riley, External Funding Officer, Chief Executives Department, KCC. Tel: 01622 694384; Email: martyn.riley@kent.gov.uk for more information.

j4bCOMMUNITY.co.uk produce a regular funding newsletter; email newsletter@j4bcommunity.co.uk

Funding Buddies, a programme to assist community and voluntary groups access funding opportunities. It will also develop training courses to increase and enhance the skills of community organisations. Contact Kent Funding Buddies on

Tel: 01303 813790
Fax: 01303 814203
Mobile: 07900 560235

Email: nigel.turley@ruralkent.org.uk
Website: www.fundingbuddiesinkent.org.uk

Funding Central is a free smart website for all third sector organisations, including community groups, providing access to thousands of funding and finance opportunities, plus a wealth of tools and resources supporting organisations to develop sustainable income strategies appropriate to their needs. It is managed by **NCVO** and funded by the **Office of the Third Sector**. Visit www.fundingcentral.org.uk

If you have difficulty contacting any of the above, please feel free to contact CaDVAS for further information and advice.

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Other News

DisabledGo

Had enough of leaving it to chance?

Too many people tell us about times when they have tried to visit a new venue only to find that the access was not what they expected - the only toilet being down steps, or no hearing assistance system being available.

www.disabledgo.com ends that uncertainty by providing detailed, personally surveyed access information to all kinds of places you might want, or need to visit.

Our **guide to Canterbury** features 1,000 entries, covering all kinds of places - high street shops, tourist attractions, restaurants, council services, leisure centres, really anything you can think of!

Our aim is not to say what is right for you, but to provide the information needed to make a confident choice.

All the venues have been visited in person by a **DisabledGo** surveyor. Surveyors collect information in a set format decided and developed by disabled

people, so that the access guide is useful and consistent. As well as providing the access guide to Canterbury www.disabledgo.com cover lots of other cities and areas across the UK and Ireland you may want to visit.

You can also use www.disabledgo.com to look for job vacancies, information about universities and colleges and to catch up on latest news. On the recently launched community forum you can post comments, start discussions and advertise upcoming events.

So log on to www.disabledgo.com and find out what we can do for you.

Volunteer Rights Enquiry

Volunteering England is to hold an inquiry to examine the issues and potential solutions around the subject of volunteer rights. The inquiry will meet three times between November and April 2010 and a report will be launched in spring 2010. For more information, or to give evidence, visit <http://bit.ly/volrights> or www.volunteering.org.uk

From NAVCA Linx, 26th November 2009

Empowering the Voluntary Sector advice line

With many organisations being ever more mindful of their relationship with local authorities and public bodies due to the effects of the recession, we want to make sure that your organisation is aware of the advice and advocacy service provided by **Empowering the Voluntary Sector**.

Bringing together the **Compact Advocacy Programme** and **Public Law Project**, we advocate on behalf of voluntary organisations who have experienced: less than three months notice being given at the end of a contract or grant; poor consultation practices; lack of three year funding; excessive monitoring requirements.

You can contact the advice line by calling **020 7520 3161** or email evsAdvice@ncvo-vol.org.uk .

From NAVCA Linx, 26th November 2009

Social Enterprise Success Revealed

Research shows social enterprise to be bucking the current gloomy financial trend. The Government-funded report by the **Social Enterprise Coalition** showed that over half of all social enterprises surveyed had doubled their annual turnover despite the recession. The report also revealed that there are more women leading social enterprises than any other sector and that Black African and Caribbean was the ethnic group most likely to start a social enterprise.

The research was commissioned to coincide with **Social Enterprise Day** (19 November), a celebration of the impact and contribution of social enterprise to the economy.

Third Sector Minister **Angela Smith** said: "I am delighted that social enterprises are thriving even in these tough economic times and Social Enterprise Day is a great way of celebrating their success.

"Social enterprises have a key role in society, they contribute to the economy like any other business while at the same time bringing together and empowering communities. We have invested well over £100 million in promoting social enterprise, developing the skills of social entrepreneurs, and supporting social enterprises to access appropriate investment."

The minister also announced the launch of a project to help the sector identify itself in order to facilitate general understanding of what social enterprise is and how it works:

"I am particularly pleased that we are supporting the sector to create a **"Social Enterprise Identifier"** and I am very much looking forward to the launch early in the New Year. The identifier will enable social enterprises to market themselves better to customers and investors."

Source: Cabinet Office, 19/11/2009

From j4bcommunity.co.uk

Charities must be transparent and flexible to keep public onside, says Tessa Jowell

By Paul Jump, Third Sector Online, 5 November 2009

Voluntary sector organisations will have to become more transparent and adaptable in order to maintain public support, according to Tessa Jowell, minister for the Cabinet Office. Jowell, who was speaking at **Acevo's** annual conference, said **public confidence** in the nature and role of the sector had been significantly **challenged** since the banking crisis began.

"People now want and need to know more about how the money they donate and the money invested by government is spent," she said.

The relevance of charities was also being challenged by responsible consumerism and the power of digital media to mobilise people around causes, she added.

"A truly modernised third sector must **respond to the current economic and fiscal realities** by demonstrating to the public that it is capable of delivering the same quality of services for less, is not overly dependent on state funding, is capable of diversifying into new, more sustainable funding streams and is not undermined by any undue duplication of services or unacceptable variations in quality," she said.

"It must demonstrate the **highest standards of transparency and accountability**, publishing accounts online as a matter of principle and working to show that trustees have a wide range of skills and backgrounds and are truly representative of society."

Sector must be prepared for individual care budgets, says report

By John Plummer, Third Sector Online, 16 November 2009

A group of leaders from the voluntary and public sectors have called for the creation of a powerful new Cabinet Office unit to oversee the **personalisation** of public services. The Government has proposed giving people individual budgets to spend on their care as part of a reform of public services. The move could have **huge implications** for all service-providing organisations, including charities.

Chief executives body **Acevo** convened a **Commission on Personalisation** to consider the way forward. Its interim report, published this week, includes a series of recommendations that it says would lead to a "revolution in public service delivery".

The report urges ministers to set out a five-year timetable for the personalisation of services, to create a Cabinet Office personalisation delivery unit to oversee the transition and to legislate for a new "right to control", which would ensure people could choose the services they wanted.

It says local authorities should convene task forces to plan for the change, and urges trusts and foundations to prioritise funding to organisations that develop personalisation products, such as savings schemes that help people to manage their personal budgets.

Social entrepreneur Matthew Pike, who chaired the 14-person commission, told Third Sector the implications of personalisation for charities were profound.

"We have spoken to hundreds of organisations and many see this as liberating the third sector to serve the people it exists to serve," he said.

But a survey by the commission found that **many charities** were ignorant of personalisation and **ill-prepared for change**. Only 29 per cent said they were ready for personalisation and 11 per cent strongly desired it. The report also acknowledges that many providers "might not have the capacity to respond to change".

The commission will present its final report to the Cabinet Office in autumn 2010.

Concerns about volunteer brokerage scheme prompt Angela Smith to act

By Kaye Wiggins, Third Sector Online, 20 November 2009

Officials from the Office of the Third Sector will meet counterparts at the Department for Work and Pensions to discuss concerns raised by umbrella body Navca over the department's £8m volunteer brokerage scheme.

Kevin Curley, chief executive of Navca, last week asked third sector minister Angela Smith to take up with the **DWP** his concerns about the treatment of volunteer centres by charities running the scheme. An OTS spokesman said the two departments worked closely on the scheme and would discuss Navca's concerns.

The scheme, which began in April, was part of the Government's action plan to help the sector through the recession. It is being led by environmental charity **BTCV** and has been set up to match 34,000 jobseekers with volunteer placements over the next two years by asking job centre staff to refer them to one of the participating charities, which will in turn find them local placements.

In the letter, Curley says some volunteer centres have been "marginalised or excluded" under the scheme. He says many of the centres have tried to work in partnership with the charities involved but their approaches have been rebuffed. In some cases, the letter says, volunteer centres were invited to match jobseekers with volunteering placements for sums of money that were "an extremely small proportion of the per capita payment made to the lead bodies".

The letter adds: "I am told that in the most extreme cases the main contractor is seeking to use the expertise, experience and resources of the volunteer centre

without compensation for the considerable investment they have made. "Many of our members are concerned that this will leave no legacy to local people when the scheme ends."

An **OTS** spokesman said: "The volunteer brokerage programme is a success so far: by the end of October, 2,365 people had completed placements under the scheme. But we will respond to Kevin Curley and we will talk to the DWP about the issues he has raised."

New Business Tool For Social Enterprises Launched

The **RBS SE100** index has been launched to measure the impact of social businesses. The index has been created jointly by **Social Enterprise magazine** and the **Royal Bank of Scotland (RBS)** and is designed to measure the growth and impact of a range of organisations working to affect social, environmental and economic change. Charities, housing associations, co-operatives, social firms, community enterprises and ethical businesses are all eligible for inclusion.

The index will use data from key growth markets to identify and publish the top five organisations in a new market each month and will produce a top 100 at the end of the year. Awards of up to £50,000 will be distributed in March 2010 along with a full list of the index's data.

The index is accessible 24 hours a day and entries and nominations may be made at any time. Users may enter their own organisation or nominate another for recognition.

To make an entry or nomination visit www.se100.co.uk

Source: Improvingsupport, 05/11/2009

New governance guide for faith-based charities

By Kate Youde, Third Sector Online, 19 November 2009

The **Charity Commission** has published a new guide to good practice for the 30,000 faith-based organisations in the third sector. The regulator hopes its **Faith in Good Governance** guide, released to coincide with National Inter Faith Week, will help trustees, staff and volunteers of charities established with a religious purpose.

The document, launched by the commission's Faith and Social Cohesion Unit, includes legal information, recommended good practice and practical case

studies. It is particularly targeted at smaller and new organisations that operate places of worship.

Dame Suzi Leather, chair of the Charity Commission, said: "It is important that trustees have the flexibility and freedom to decide what is the best way to achieve their charities' aims, but at the same time they need good, useful guidance to help them in their work."

Harriet Crabtree, director of the Inter Faith Network for the UK, which promotes good relations between people of different religious beliefs, said the guide would be an excellent resource for faith-based organisations.

Internocracy offers free guide to charity internships

By Kate Youde, Third Sector Online, 18 November 2009

A social enterprise has published a free guide to help third sector managers improve the quality of internships at their charities. **Internocracy**, which helps organisations set up and run intern programmes, hopes the eight-page guide will ensure everyone working as an intern at a charity gets the opportunity to build their skills, confidence and experience. The organisation, which is run by former interns and has already released a similar guide for MPs, wants to lower the barriers to intern programmes and raise standards.

The Intern Manager's Guide for Third Sector Organisations is available to download from the resources section on Internocracy's website:

www.internocracy.org

Professional associations brainstorm ideas to boost charity board volunteering

By Paul Jump, Third Sector Online, 3 November 2009

Including information about board-level volunteering on professional associations' websites was among the ideas generated during a meeting of major professional associations last week. The meeting, organised by board-level volunteering charity **Getting on Board**, aimed to boost the number of skilled people that serve on boards.

Its chief executive, **Sarah Hodgkinson**, said she wanted to facilitate an exchange of ideas among professional bodies about how to encourage their members to serve on the boards of charities, schools and public bodies. She said other ideas generated during the meeting included writing articles promoting

board-level volunteering in professional journals, and having stands at professional conferences where delegates could sign up.

She said the key skills needed for board-level volunteering - legal, financial, human resources, IT and general management - were the same across all sectors, and she was keen to see people pursue "board-level volunteering careers", progressing from small charities to large organisations across the sectors. She said there would be another meeting with the associations, but she was uncertain whether it would become a regular event.

Find out more at www.gettingonboard.org

The meeting also included representatives from the **Charity Commission**, the **Institute of Chartered Accountants** in England and Wales, the **Chartered Institute of Personnel and Development** and the **Institute of Fundraising**.

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If you have articles for inclusion in the next issue, please contact Sue Tucker:
Tel: 01227 452381 **Mob:** 07595 543411 **Email:** info@cadvas.org

Deadline for items for the next newsletter:

Midday on Wednesday 6th January - thank you.

Registered Office: Tower Works, Simmonds Road, Wincheap Business Park,
Canterbury CT1 3RA.

CaDVAS can also be contacted c/o Whitstable Volunteer Centre, St Mary's Hall,
Oxford Street, Whitstable CT5 1DD

Charity No: 1125359 Company No: 6584654

Disclaimer:

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