

CaDVAS Newsletter

May 2010

Issue 18

*Please consider the environment before printing this email
Thank you*

In This Issue

[CaDVAS News](#)

[Training](#)

[Events](#)

[Trustee Development Programme](#)

[Members' News](#)

[Other News](#)

[Funding and Finance News](#)

Contact details

Contact us:

01227 452381

07595 543411

info@cadvas.org

Please let us know if any of **your contact details** change so that we can keep our database up to date. If you receive this newsletter by post but do have an email address, please let us know so that we can email future mailings to you and so keep costs down. Thank you.

CaDVAS News

It seems hard to believe but it is now two whole years since **CaDVAS** was launched. At the launch back in May 2008 you told us that some of the things you most wanted **CaDVAS** to provide were training, information, a newsletter, a directory of VCOs and guidance on issues including governance and the recruitment and retention of volunteers.

We have addressed all of these issues in the last two years and continue to plan our work in the light of what you tell us you need - so do please keep letting us know what is useful and what isn't.

Judging by the success of the launch at the end of April, it seems that the **Canterbury District Disability Forum** is one thing that a lot of you will find useful. That first meeting was attended by more than 35 people and the levels of interest and enthusiasm in the room were remarkable. A large number of those present have agreed to join an organising group to develop the forum further - we will update you on progress in future newsletters.

As you'll see below, our **training programme** continues through until the end of July and includes, by popular demand, **Health and Safety** and **Mentoring** - do book early!

[Join Our Mailing List!](#)

CaDVAS TRAINING

IT Training:

There are still a few places left on some of our IT courses - see below:

Friday 28.05.10: Word for Improvers (Newsletters): Only one place left

Friday 25.06: PowerPoint for Improvers: Places available

A short course with the aim of improving your overall use of PowerPoint, both from a technical and a "personal presentation" viewpoint. Learn how to use the Slide Master to create and impose standardised designs, as well as inserting sound, and even film clips, as well as fully-functional Excel spreadsheets. Delegates will create an interactive PowerPoint Advert that can be used at exhibitions, on displays, or anywhere else where you want technology to advertise your services.

All courses will take place at **Thanington Neighbourhood Resource Centre, Ashford Road, Canterbury CT1 3XR**, from **9.30am - 12.30pm**.

The trainer is **Ken Baughan**, who is the **Programme Director of a Microsoft IT Academy**, an **NVQ Assessor for IT**, and a **Microsoft Office Specialist**. He's been teaching IT at all levels since the 1990s, and likes to keep training sessions simple, relevant and practical.

All places are **£25** and will be allocated on a first come, first served basis. To apply for a place on either of the sessions please call 01227 452381 or email sue@cadvas.org.

Finance Awareness for Trustees

Tuesday 25th May, 10.00 - 1.00

For full details see **Trustee Development Programme** section below

Introduction to Health and Safety Awareness

Date: Tuesday 15th June

Time: 9.30 - 1.00

Venue: Kent Enterprise House, Herne Bay

This short course will provide an introduction and overview of health and safety in the workplace and will be delivered by trainers from Learn to Care, which is part of Enterprising Opportunities CIC and has been providing training to the health and social care sector since 2001.

To book your place please contact Sue Tucker on 01227 452381 or email sue@cadvas.org. Places are limited so please apply as soon as possible and **by 5pm on Tuesday 25th May** at the latest. Priority will be given to **CaDVAS** members.

Advance notice - Introduction to Mentoring

This half day course will provide an introduction and overview of what mentoring is - and isn't - and will include an opportunity to try out some mentoring skills. We are awaiting final confirmation of the date, but it is likely to be the morning of either **Weds 21st or Thurs 22nd July**. We will confirm the date and details of the venue as soon as possible.

OTHER TRAINING

Leading your way to recovery:

Embracing challenges and exploiting opportunities in the new decade

Masterclass 2010: This masterclass will bring together a select group of businesses and business experts to inform and discuss solutions to the challenges you face when leading your business into the new decade.

Date: Thursday 27 May 2010
Time: 08:00 - 14:30
Venue: Kent Business School, Canterbury
Cost: £125

To register for the event please visit: <https://store.kent.ac.uk/events/>
For further information please email Simon Raby at s.o.raby@kent.ac.uk
or call 01227 824740
<https://store.kent.ac.uk/events/>

Excel Short Courses from Training 4 Business

Book your place today!

View our range of [Computing and I.C.T. courses](#) for full details and to download the booking form, or call us today on 0845 207 8216.

Free one-day training course for community and advice workers presented by **The Financial Ombudsman Service**

Date

Wednesday, 23 June 2010

Schedule times

Registration from 09.30 (for a 10.00 start) close at about 15.30

Venue

Ashford Borough Council Offices
Civic Centre
Tannery Lane
Ashford
Kent TN23 1PL

This event has been organised in partnership with Ashford Borough Council Housing Plus Project, which has kindly provided a venue conveniently located for Ashford railway station.

Information and invitation

This training day is one of a series of events we are running across the country, giving community and advice workers the opportunity to learn more about the Financial Ombudsman Service, how we work, and - most importantly - how we might be able to help you to help your clients.

If you are not familiar with the ombudsman service, we were set up by Act of Parliament nearly a decade ago to help resolve disputes between consumers and a wide variety of financial services businesses. These range from large banks and insurance companies at one end of the scale to small advisers and brokers at the other. We also cover consumer credit providers.

Attendance is free of charge for community and advice workers and includes refreshments and buffet lunch.

People who have attended similar events in the past have consistently told us that they find them very useful indeed, so we hope you will want to join us for this one. A full programme and joining instructions will be provided nearer the time, but if you have any questions meanwhile please call Elaine McDonald in our communications team on 020 7093 7374.

to find out more about us and our work, please visit our website
<http://www.financial-ombudsman.org.uk>

for more information on our training days and booking form*
http://www.financial-ombudsman.org.uk/news/wt_ca.htm

Advocating Intelligent Commissioning Seminar

What is '*intelligent commissioning*' and how can you help bring it about in your community?

NAVCA is running a series of interactive seminars exploring how infrastructure organisations can campaign and work for greater involvement in commissioning to improve local services.

What the seminars cover:

- Good practice in commissioning processes
- How to share local experience and knowledge
- A chance to network and find out what other organisations are doing

You will hear from **The Institute of Public Care** about the public sector perspective of commissioning and discuss how you can better advocate good practice in commissioning public services.

By the end of the seminar you will be better equipped to champion good practice in the

commissioning of public services.

The seminar currently open to booking that might be of interest to you is:
[22 June - London](#)

Places cost **£40** to **NAVCA** Members and **£55** to other third sector organisations.

Further events are planned throughout 2010. Please check the [NAVCA events pages](#) to find out about future events.

For more information about Advocating Intelligent Commissioning events email lcpu@navca.org.uk or call 0114 289 3989.

[back to top](#)

Events

Options for Future Funding

Don't forget - time is running out to book your place for
Options for Future Funding
A conference presented by **CaDVAS** and **CDCA**

Tuesday 11th May, 9.30 - 1.30, Kent Enterprise House, Herne Bay.

For further information contact:

Alex Krutnik
Canterbury District Community Alliance
cdca1@hotmail.co.uk
01227 768546

Join The Big Lunch Sunday 18th July

Introducing The Big Lunch

Imagine a summer's day on which millions of us, throughout the UK, sit down to have lunch together in our communities - in the middle of our streets, around our tower blocks and on every patch of common ground. The food, entertainment and decorations we will have grown, cooked or created ourselves. It'll be a day to break bread with our neighbours, to put a smile on Britain's face.

Well, imagine no more. The **BIG Lottery Fund** is supporting **The Big Lunch** and invites you to celebrate with your community on **Sunday 18th July**.

What is it?

The Big Lunch encourages communities to come together through growing food and flowers; creating street music, art and theatre; dressing the street and, of course, cooking and eating together. It's a fantastic opportunity to bring your community together and could be used to launch a new project, celebrate achievements or raise awareness of good work that has been happening in your area.

The Big Lunch is an **Eden Project** initiative, and took place for the first time last year - there were over 8,000 lunches in every kind of community all across the UK. Over 700,000 people took to the streets in the biggest set of street parties since the Golden Jubilee, and over 80% said they felt closer to their neighbours as a result.

"What a fantastic idea. It really brought our community together and I am sure will have done the same throughout the country."

Get started

The Big Lunch [website](#) is packed full of information to help kick start your planning, including a handy step by step guide. It offers the tools, inspiration and resources to make it as simple, and fun, as possible. You can also search for existing **Big Lunches** in your area or add your own to our special **Big Lunch** map.

Find out more

Visit our [website](#), have a chat with the team on 0845 850 8181 or email info@thebiglunch.com.

To keep up to date with what's happening on **The Big Lunch** and other BIG Lottery Fund projects in your area [sign up](#) to receive your regional email bulletin.

[back to top](#)

Trustee Development Programme

A number of trustees attended our SORP training event at the end of April. The training was well received: 'a very useful day', 'very rewarding' and Kathy Roddy proved a knowledgeable and popular trainer: 'An excellent speaker who made the subject accessible'.

Our training for trustees continues later this month with

Finance Awareness for Trustees

Date: Tuesday 25th May

Time: 10.00 - 1.00

Venue: Seasalter Christian Centre, Faversham Road, Seasalter, Whitstable

Cost: Free*

This is a short course for trustees who need an overview of how charity finances work and to understand their financial responsibilities as trustees. The course will cover:

- Your role
- Financial controls for small charities
- What to look for in accounts
- Key questions to ask
- Table exercise
- Summary and handouts

The course will include group exercises as well as presentation and discussion, with plenty of time for questions.

The session will be presented by **Claudia Sykes**, who is a trustee, and Honorary Treasurer, of the Whitstable Volunteer Centre. She is a chartered accountant with 15 years experience in a range of roles in the private sector. Claudia is keen to emphasise that she is there not as an 'expert trainer', but rather as a volunteer trustee passing on her knowledge, experience and a few tips to others.

To book your place please contact Sue Tucker on 01227 452381, 07595 453411 or sue@cadvas.org.

Don't forget to join our **trustee network Google group**; there will be a lot more information appearing on the site soon and once you become a member you can also post information, ask questions, share experiences and ideas and enter discussions with other members.

Have a look at the site at:

<http://groups.google.com/group/trustee-network>.

*The **Trustee Development Programme** is **fully funded** by the **Big Lottery Fund Awards for All**, which means that training and other events are **free** to participants.

[back to top](#)

Members' News

New space!

Thanington Resource Centre has expanded to ensure its sustainability. A Lottery-funded fully accessible extension will provide:

- a fabulous dedicated youth space
- a fully equipped conference/training room for 30+ and a meeting/training area for 20+, with hearing loop, OHP, screens and a range of buffet facilities.

We also have **brand new all-inclusive offices for rent**, and parking for over 30 vehicles, just off the A2.

There will be an open day in late May so you can see the facilities for yourself and network with other professionals over coffee; in the meantime contact Paula or Jo on **01227 767720** or e-mail; paula_tnrc@yahoo.co.uk for more information.



Volunteers' Week

Volunteers' Week is a perfect opportunity to publicly thank your volunteers please come along and join us on

Wednesday June 2nd between **11.30am and 3pm**

Canterbury Christ Church University at St. Martin's Priory,
off North Holmes Road, Canterbury

This free, local event celebrates volunteering and thanks volunteers for the splendid work they do throughout the year as well as enabling workers in organisations to meet others in similar situations. The programme will include:

- 11.30 A musical welcome
- 12.00 -1.00 Award ceremony - awards given by the Lord Mayor
- 1.00 - 2.00 Barbecue lunch
- 2.00 - 3.00 Social time

The Yamaha Music School will be playing throughout the event.

Places are limited to 10 per organisation. To book your place(s) please contact the **Canterbury and Herne Bay Volunteer Centre** by **Monday 17th May 2010**:

Canterbury & Herne Bay Volunteer Centre
Tower Works
Simmonds Road
Wincheap Business Park
Canterbury
Kent CT1 3RA

Telephone: 01227 452278
Facsimile: 01227 768546
Email: canterburyvc@hotmail.com

EAST KENT MENCAP FUN ACTIVITY DAY 2010

Come along to our **FREE** day for adults and children with learning

disabilities, families,
carers and friends to try out lots of fun
sports and arts activities!
Under cover
activities in case of bad weather.
Refreshments and picnic area.

Wednesday 28 July 2010
10am - 3pm
Ursuline College, Canterbury Road,
Westgate, Kent CT8 8LX

No need to book - just turn up

Activities include: animal corner, archery, boccia, bouncy castle, cricket, climbing wall, cycling, football, food outlets, golf, library services, music, photography, picnic area, scuba diving, trampolining, walks.

For more information, go to www.eastkentmencap.co.uk,
call us on 01843 224482,
or e-mail

jane.brooke@eastkentmencap.co.uk

Supporting local organisations to improve their business

Many people are seeking out new ways to find love in their personal lives by speed dating. Local charity, **Kent Enterprise Trust**, is taking that into the business world by hosting the first **speed networking event** of its kind in the area.

The event which is **free** to all businesses will be held on **11th May** from **5pm-7pm** at **Kent Enterprise House. Herne Bav** and is being hosted by Kent Enterprise House to

support, promote and develop Kent based businesses.

A lot of positive interest has already been generated at the recent Regeneration / Business Event at the Kings Hall in Herne Bay. Marketing Manager, Rebecca Smith commented that "this should be a light-hearted and fun way for local businesses to share ideas, make connections and expand their skills. No more sitting shyly in the corner!"

To book contact **Helen Connelly** on **01227 844544**
or e-mail h.connelly@enterprisetrust.org

[back to top](#)

Other News

Charities 'must get better at measuring social returns'

By David Ainsworth, Third Sector, 30 April 2010

New Philanthropy Capital paper says SROI is being held back by poor quality of evidence

The charity sector could lose credibility with funders because of the poor quality of its impact measurement, according to the author of a new report.

A [position paper](#) published this week by the think tank **New Philanthropy Capital** examines how charities apply **social return on investment**, which measures an organisation's impact in financial terms.

It says that **SROI**, which has been backed by the Government, had the potential to be "an incredibly useful tool for understanding and increasing charity effectiveness", but was held back by the low quality of the evidence in many SROI reports.

Lucy Heady, head of measurement at NPC and author of the report, said many funders were sceptical about charities' use of SROI.

"There is far too much emphasis in the sector on producing a final SROI ratio showing how many pounds of effect are produced for each pound invested," she said. "Often it's used as a fundraising tool, rather than to actually measure impact.

"The **Cabinet Office** has produced very good guidance on how SROI should be used, but many charities aren't following it. The Government is increasingly using SROI, and charities need to make sure they can meet its requirements."

The report says that charities can improve their SROI by becoming better at

collecting evidence and developing financial benchmarks against which to measure that evidence.

Heady said it was important that the financial value placed on an outcome, such as an individual getting a job, was the same for all organisations. "Different charities are assigning different financial values to outcomes, and multiple charities are claiming success for the same outcome," she said.

Inside Track 160 19.04.10:

New information pack encourages employers to support volunteering

The Government and **Business in the Community** have embarked on a campaign to encourage more companies to give staff time off to undertake public duties. The new employer information pack, Communities and Local Government: **'Volunteering for Civic roles: Information for Employers and Employees'**, helps employers understand the benefits of volunteering for civic roles, what is involved if their staff volunteer and how it can help their businesses. Case studies on how it has worked for others and information on next steps are also included.

The benefit offered by more people volunteering has also been identified by a recent report published by Communities and Local Government, **'Our Nation's Civic Health'**.

For further information and to obtain copies of these reports go to:
www.communities.gov.uk/publications/communities/

NAVCA Linx issue 138 April 15th 2010:

CLG report shows Total Place needs local third sector involvement to be successful

Communities and Local Government has published a report looking at the lessons from the **Total Place** pilots and how the delivery of public services can be transformed in future. Throughout the report there is mention of the importance of the third sector and its role in helping bring change to the way services are delivered For more information visit: www.navca.org.uk/news/clgtplace.htm

Inside Track 160 19.04.10:

Flood and Water Management Act

Legislation that will spare thousands of charities, churches and sports clubs from huge water bills was recently passed. **The Flood and Water Management Act** has exempted charities from new pricing structures introduced by many water companies, based on 2003 guidance from regulator **Ofwat** that would have meant they were charged according to how much water drained from buildings.

NAVCA Linx 139, 20 April:

B&Q Waste Donation Scheme

B&Q operates a **waste donation scheme** through all stores. This scheme allows donation of waste materials, for example slightly damaged tins of paint, off-cuts of timber, and end of range materials, to community groups, charities and schools.

<http://bit.ly/bqwaste>

Compact Knowledge Bank

This new free to use online library will grow to hold all of the research and guidance relating to the Compact produced by the Compact Commission, together with a wide range of other information on partnership working between government and the third sector. www.thecompact.org.uk/knowledgebank

Health for Work Adviceline

Small organisations can access free occupational health advice from NHS Plus on any individual employee occupational, physical or mental health issue. Tel 0800 0 77 88 44, or www.health4work.nhs.uk

DSC e-news May 2010 Issue 81:

Are you fit enough?

Are you aware of the **fit note**, which has replaced the sick note in doctors' surgeries? Doctors can now directly advise employers about extra support needs which may allow earlier return to work, cutting down on the burden of sickness absence carried by colleagues. There's a new category of certification, 'may be fit'

for work, and understanding how to use this is critical for employers. Want to know more? Visit **HR Services Partnership** to [find out more](#).

Funding and Finance News

More than one-third of charity applications for grants were ineligible, study shows

By David Ainsworth, Third Sector Online, 5 May 2010

Charities submitted more than a third of a million applications in the past year for grants for which they were not eligible, research by the **Directory of Social Change** has found.

More than 361,000 grant applications, out of a pool of almost a million, did not meet the criteria of the UK grantmakers concerned, the DSC reported.

The report was based on research into 2,500 charitable funders, which were asked how many applications they received, how many were ineligible and how many grants they made during the 2009/10 financial year. Of the eligible applications, 317,000 were successful and 306,000 were unsuccessful.

Ben Wittenberg, director of policy and research at the DSC, said the ineligible applications were a colossal waste of time. "The amount of work to send, process and respond to these applications is considerable, and charities should be working hard to cut down this waste," he said.

The data raised questions for both foundations and fundraisers, said Wittenberg.

"Many of these applications result from fundraisers mail-merging an application and sending it off to many funders," he said. "But more worrying is when they result from foundations not offering clear guidance on their websites.

"A lot of foundations put out very poor guidance. They aren't clear about what they want to fund and how their application process works, leaving it up to the prospective applicant to guess.

"If funders are getting a lot of ineligible applications, they should look hard at their own

processes."

But he said the data was less discouraging than he had feared. "When we carried out a survey of applications for Government funding two years ago, 52 per cent were ineligible," he said.

DSC e-news May 2010 Issue 81:

- **Fundraiser's Bible brings good news.** Despite the recession, there is still money out there for the right cause. Tom Traynor, lead author of the **Directory of Grantmaking Trusts**, discusses the funding available from grantmaking trusts and offers encouragement for the future. [Read more.](#)
- **Top tips to reduce ineligible applications.** Don't get caught up sending funding applications just because you might get lucky, make them count. Jay Kennedy, DSC's Head of Policy, gives top tips to keep your applications on track. [Read more.](#)

How many trusts match your criteria?

NEW demo functions went live on www.trustfunding.org.uk yesterday. The video demonstration shows off the different features whilst the interactive demonstration enables you to enter **YOUR OWN** search criteria and see how many trusts match i.e. are likely to fund your organisation. If you are a fundraiser and you haven't experienced the best-selling trustfunding website, then you should have, and now is your chance. The demos are free - [try them now.](#)

NAVCA LINX 138 15.04.10:

Procurement Guidance

DH has published a suite of three guidance documents: '**Commercial Skills for the NHS**', '**Principles and rules of co-operation and competition**', and '**Primary Care Trust procurement guide for health services**'. These key resources reflect the priorities of the NHS in improving quality, efficiency and productivity and delivering more personalised services. You can view the documents at <http://bit.ly/dhpctproc>.

NHS Commissioning Guidance

The **Department of Health** has published '**The NHS commissioning environment: A guide for organisations in the third sector**'. It provides a summary of the structure of the NHS and the whole approach to commissioning. It includes sections on the **Compact** and on **Grants** as a funding route (see p20 and p30-32).

This guidance will be of use in your dealings with Primary Care Trusts, GP Commissioners or Local Authority Social Care Commissioners. You can view the document at <http://bit.ly/http://bit.ly/nhscomgui>



For further up-to-date news on funding available try the following contacts:

- **Inside Track**, the KCC External Funding service newsletter - email externalfunding@kent.gov.uk to be added to their mailing list or contact
- **Martyn Riley**, External Funding Officer, Chief Executives Department, KCC. Tel: 01622 694384; Email: martyn.riley@kent.gov.uk for more information, or visit their website at www.kent.gov.uk/externalfunding



Kent4Community, which is a free web based grant search facility, at www.kent.gov.uk/community_and_living/external_funding/search_for_grants.aspx

j4bCOMMUNITY.co.uk

produce a regular funding newsletter; email newsletter@j4bcommunity.co.uk



Funding Buddies, a programme to assist community and voluntary groups access funding opportunities. It will also develop training courses to increase and enhance the skills of community organisations.

Contact Kent Funding Buddies:

Tel: 01303 813790

Fax: 01303 814203

Mobile: 07900 560235


Email: nigel.turley@ruralkent.org.uk

Website: www.fundingbuddiesinkent.org.uk

Funding Central is a free is a free smart website for all third sector organisations, including community groups, providing access to thousands of funding and finance opportunities, plus a wealth of tools and resources supporting organisations to develop sustainable income strategies appropriate to their needs. It is managed by NCVO and funded by the Office of the Third Sector. Visit www.fundingcentral.org.uk

If you have difficulty contacting any of the above, please feel free to contact CaDVAS for further information and advice.

[back to top](#)



If you have articles for inclusion in the next issue, please contact Sue Tucker:
Tel: 01227 452381 **Mob:** 07595 543411 **Email:** info@cadvas.org

Deadline for items for the next newsletter:

Midday on Thursday 3rd June - thank you.

Registered Office: Tower Works, Simmonds Road, Wincheap Business Park,
Canterbury CT1 3RA.

CaDVAS can also be contacted c/o Whitstable Volunteer Centre, St Mary's Hall,
Oxford Street, Whitstable CT5 1DD

Charity No: 1125359 Company No: 6584654

Disclaimer:

Whilst every care has been taken in the preparation of this publication, CaDVAS cannot be held responsible for any errors or omissions. All contents included in this newsletter are for information purposes only; inclusion does not imply any recommendation