

CaDVAS Newsletter

April 2010

Issue 17

*Please consider the environment before printing this email
Thank you*

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Contact us:

01227 452381

07595 543411

info@cadvas.org

Please let us know if any of **your contact details** change so that we can keep our database up to date. If you receive this newsletter by post but do have an email address, please let us know so that we can email future mailings to you and so keep costs down. Thank you.

Training

CaDVAS TRAINING

IT Training:

There are still places left on some of our IT courses but they are limited and filling fast so if you want to attend any of the following, do book your place **now**.

All courses will take place at **Thanington Neighbourhood Resource Centre, Ashford Road, Canterbury CT1 3XR**, from **9.30am - 12.30pm**.

The trainer is **Ken Baughan**, who is the **Programme Director of a Microsoft IT Academy**, an **NVQ Assessor for IT**, and a **Microsoft Office Specialist**. He's been teaching IT at all levels since the 1990s, and likes to keep training sessions simple, relevant and practical.

Friday 30.04.10: Website Building for Beginners: Full

Friday 28.05.10: Word for Improvers (Newsletters): Only one place left

Friday 25.06: PowerPoint for Improvers: Places available

A short course with the aim of improving your overall use of PowerPoint, both from a technical and a "personal presentation" viewpoint. Learn how to use the Slide Master to create and impose standardised designs, as well as inserting sound, and even film clips, as well as fully-functional Excel spreadsheets. Delegates will create an interactive PowerPoint Advert that can be used at exhibitions, on displays, or anywhere else where you want technology to advertise your services.

Friday 30.07.10: Computer Maintenance for Beginners: Full

All places are **£25** (payable at time of booking) and will be allocated on a first come, first served basis. To apply for a place on any of the sessions please call 01227 452381 or email sue@cadvas.org.

It might be possible to offer further IT training sessions on Tuesday evenings, if there is sufficient demand. If you would be interested in evening events please let us know.

SORP (Statement of Recommended Practice) Training

Places still available - BOOK NOW!

Date: Wednesday 21.04.09

Time: 10.00 - 4.30

Venue: Kent Enterprise House, Herne Bay

CaDVAS are offering this training event in partnership with **Action for Communities in Rural Kent** as part of the **KentCAN FINC** (Funding Information Networking Celebration). **FINC** is a countywide initiative which is fully funded, so all places are **free** to participants.

This is a one day course for **trustees** and **managers** who need to produce **SORP compliant accounts** and want to understand the main requirements of the **SORP regulations** (and the importance of the SORP). The course will cover:-

- Financial management in the voluntary sector: main concepts and terminology
- The Charities Act and its financial reporting requirements: an overview
- What is the SORP and who does it apply to?
- Detailed requirements: step by step
- Implications for internal financial management
- Next steps: what does your organisation need to do?

The trainer will be **Kathy Roddy**, who has spent more than 17 years in the voluntary sector. She has run a national charity and is now a freelance trainer and consultant. She is a member of the Institute of Fundraising and holds their Certificate in Fundraising Management. She is also a qualified project manager.

To book your place please contact Sue Tucker on 01227 452381 or email sue@cadvas.org. Places are limited so please apply as soon as possible and **by 5pm on Tuesday 6th April** at the latest. Priority will be given to **CaDVAS** members.

Introduction to Health and Safety Awareness

Date: Tuesday 15th June

Time: 9.30 - 1.00

Venue: Kent Enterprise House, Herne Bay

This short course will provide an introduction and overview of health and safety in the workplace and will be delivered by trainers from Learn to Care, which is part of Enterprising Opportunities CIC and has been providing training to the health and social care sector since 2001.

To book your place please contact Sue Tucker on 01227 452381 or email sue@cadvas.org. Places are limited so please apply as soon as possible and **by 5pm on Tuesday 25th May** at the latest. Priority will be given to **CaDVAS** members.

OTHER TRAINING

Hi Kent Deaf Awareness Training

Do you care for someone who has a hearing loss?

**Do the problems of communication cause
frustrations to you both?**

Do you want to know more?

Then contact:

Jon Lambert on 01227-760046

or e-mail J.Lambert@hikent.org.uk

**Hi Kent in partnership with KCC Adult Social Services
are organising**

Deaf Awareness Training

FREE of charge to any unpaid carers of deaf or hard of hearing people

The aim of the course is to give a greater understanding of the limitations of a hearing aid; to improve your communication skills when speaking to a person with a hearing loss; to understand the difficulties and reduce the frustration of someone who lipreads; to be aware of equipment that may benefit the person whom you care for; and to know where you can go for advice, information and practical support.

TRAINING 4 CARE

(In partnership with Kent County Council)

[Training 4 Care](#) is appointed by Kent County Council to provide subsidised training courses for the Care sector in Kent.

Courses from April to June

Course schedules for April to June are now available. This schedule contains all courses for employees and managers.

Courses continue to be subsidised by Kent County Council and will be charged at £15 per person per day.

[Download the April to June Course Schedule \(PDF\)](#)

How to contact Training 4 Care

Bookings: 01303 858311 Enquiries: 01303 858305

Email: T4Cshortcourses@southkent.ac.uk

Website: www.southkent.ac.uk/training4care

A New Additional Service from South Kent College

In-House Training

Ongoing demand for 'in the workplace' or 'in-house' training that cannot be delivered as part of the Training 4 Care contract has been reviewed with Kent County Council.

Together, it was agreed that South Kent College can offer a range of courses for individual companies for delivery either within the employer's own premises or at a venue booked by them. This service is now available for a minimum of 10 candidates with prices from £35 per person.

Download full details and the list of courses available:

[Download In-House Training from SKC \(PDF\)](#)

Qualifications & Credit Framework Information Project



Skills for Care are funding a project by which Training 4 Care and KCC will disseminate information to employers in the Private, Voluntary and Independent Sector on the Qualifications & Credit Framework, bringing clarity and understanding to current initiative and changes in training.

The Qualifications & Credit Framework is a new framework for recognising and accrediting qualifications in England, Wales and Northern Ireland. The framework is at the heart of a major reform of the Vocational Qualification System designed to make the whole system simpler to understand and use more inclusively. The intention is to make both the system and the qualifications offered more relevant to the needs of employers and more flexible and accessible for learners.

The Qualification & Credit Framework is in effect from September 2010, although existing qualifications will continue if replacements are not ready. Within the new approach to vocational qualifications existing qualifications are still recognised and valid.

Our aims will be:

- To set up a communication channel so that employers can ask questions and receive impartial advice on these new awards.
- To provide good communication to keep all employers up to date, summarising the new qualifications, the knowledge required and the assessment method recommended for each unit.
- To assist with funding opportunities and identify all funding methods linked to the new qualifications.
- To assist with questions and queries about qualifications already held by care staff. We will explain where possible how recognition of prior learning (RPL) can be applied.
- To identify Induction Programmes and identify where they will contribute towards new qualifications.

Survey

Please take 20 seconds to tell us of your preferred method for receiving this information (through the summer until September 2010.) As the project funding is limited to £5000 in total we can only support one mode of communication.

[CLICK HERE TO TAKE THE 20 SECOND SURVEY](#)

On receiving your response we will then give feedback at the KCC Conference on the 13th of April.

This is a great opportunity for you to receive the help, advice and information you will need upon implementation of the Qualification & Credit Framework. However, unfortunately if this resource is under utilised the funding will no longer be available so we strongly encourage you to take advantage of this.

For further information please call 01303 858310.

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Events

CANTERBURY DISTRICT DISABILITY FORUM

We are pleased to announce that the first meeting of a new **Disability Forum** for the Canterbury district will take place on **Friday 23rd April at the Marine Hotel, Tankerton, Whitstable.**

The programme will include registrations and coffee from **10 am**, presentations from a number of speakers from **10.30**, followed by table discussions. The event will close with a buffet lunch served at **12.30**. The overall aim of the morning will be to set up the forum and to consider questions including:

- what its focus and functions will be
- how it will develop
- what it will be called
- how it will be organised
- how often it will meet.

If you would like to attend the meeting please call us on 01227 452381 or email sue@cadvas.org for more information and to book your place.

CaDVAS and CDCA

present:

Working through the Recesssion

Tuesday 11th May, 9.30 - 1.30, Kent Enterprise House, Herne Bay

This conference follows on from the **Preparation for Change** event held last October (you can view the notes from Preparation for Change [here](#)) and will give participants the opportunity to explore steps that VCOs can take to increase their ability to survive the recession and to ensure their sustainability.

The conference will include presentations from a number of speakers, workshop sessions and a networking lunch. Topics will include a range of non-grant funding methods such as tendering, loans and social enterprise.

To book your place and for further information contact Alex Krutnik on

CRAFT FAIR

SATURDAY 10TH APRIL 1 PM - 4 PM

AT

ABBEY PHYSIC COMMUNITY GARDEN

Abbey Place, Faversham ME13 7BG

The garden is situated along the alleyway that rund between the Queen Elizabeth Grammar School on Abbey PLace and St Mary's of Charity Church behind Tesco.

Handmade cards Wildlife boxes Handmade soaps Plants and pots

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Trustee Development Programme

We have now launched the **Trustee Network** by setting up a Google Group which will give trustees the opportunity to exchange information, ideas and good practice with colleagues from other organisations across the district and to support each other by sharing their experience and expertise. If you are interested in finding out more about the group, you can visit the website at:

<http://groups.google.com/group/trustee-network>

Dates for your diary:

Don't forget our **SORP** training on **Wednesday 21st April** in Herne Bay with Kathy Roddy - for full details see the Training section above.

On **Tuesday 25th May** we are offering a morning's training on **Finance - an Overview** - further details to follow.

The **Trustee Development Programme** is **fully funded** by the **Big Lottery Fund Awards for All**, which means that training and other events are **free** to participants.

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Members' News

Play Support Leader - SNAAP

We are currently looking to recruit a **Play Support Leader** to work with **SNAAP** delivering activities to disabled children and young people. We have new funding which enables us to take 6 disabled children on days out during school holidays which need planning around the children's needs. Your role will be to plan and book suitable activities as well as attend all the days out helping disabled children and young people to develop their skills, knowledge and self confidence as well develop friendships. This post is subject to an enhanced Criminal Records Bureau check. This is a short term contract until 31st March due to funding.

Responsible for: Helping plan & deliver days out for disabled children & young people aged 0-19; **Line Managed by:** Project Manager; **Responsible to:** The SNAAP Management Committee; **Based at:** Main base will be Windchimes, Herne Bay and different venues across the District; **Salary/hours:** 5 hours a week during term time plus 21 hours a week during school holidays at £10 an hour

For an application form contact **SNAAP** at 01227 367555 or e-mail info@snaap.org.uk
Closing Date: Friday 8th April 2010

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Other News

EXCITING NEW EMPLOYMENT OPPORTUNITIES WITHIN SWALE AND CANTERBURY CARERS SUPPORT

This is your opportunity to become an integral part of our expanding, well established, innovative, independent Charity, '**Promoting, Supporting and Empowering Carers of All Ages**'; which is held in high regard within the local community, voluntary and statutory sectors of Swale and Canterbury and beyond. If you are passionate about empowering people and have a flexible, positive, 'Can Do' attitude, we would like to hear from you.

Due to expansion of services we have the following vacancies available, for an immediate start:

Carers Health Promotion Officer

NJC 20 £18,453 p.a. + Car Allowances + Pension Contribution
37 hours per week, Flexible to suit needs of service

Working with our Support Services Teams, G.P's and other Health Professionals, you will be responsible for the successful development and delivery of this essential service to identify 'hidden' Carers and to address the health inequalities they experience. Through support groups and outreach across the districts you will set up and maintain regular Carers Health Checks.

We require someone with a mature outlook, who is suitably qualified with experience

of working within a health or social care background, has working knowledge of health conditions and Healthy Lifestyle choices and who is also able to take and monitor Blood Pressure Levels.

Young Carers Support Services Officer

NJC 20 £18,453 p.a. + Car Allowances + Pension Contribution

37 hours per week, Flexible to meet needs of service

As part of our Young Carers Support Services and 'Caring Families' Team, the primary focus of this essential role is to ensure the continued successful and efficient delivery of a comprehensive range of exemplar Support Services, Advocacy, Respite Activities and Personal Development Opportunities to Young Carers aged 5 - 18 residing in the Sheppey and Sittingbourne Districts of Swale.

Administration Support Assistant

NJC 8 £13,189 p.a. + Pension Contribution

Working in our busy Sheerness offices, this is a new, wide ranging, essential administration, reception and clerical support function to the Chief Executive Officer, Chief Operations Officer and the Carers Support Services Teams to increase capacity for front-line service delivery. Excellent interpersonal, communication and IT skills are essential as is the ability to prioritise workload.

For further information and to request an application pack, please contact:

Sandie Hornby, Chief Operations Officer. Telephone 01795 583440

email sandie.hornby@swalecarers.org.uk

Please note that all of these positions are initially to March 2011, thereafter subject to funding.

Due to the nature of our business we are exempt from the Rehabilitation of Offenders Act and full CRB/ISA clearance is essential

Have Your Say - Patient Transport Services

As part of the **LINK's Access (transport) to Health Services** project, Kent and Medway LINKs are giving people the opportunity to have their say about Patient Transport Services across Kent and Medway.

As you are probably aware patient transport is a key issue for a large number of

people so we would like as many people as possible to have the opportunity to share their experiences. We are running a series of **mini workshops** across Kent and Medway, providing a **paper and online survey** for people to complete and in April 2010 offering to **visit voluntary and community organisations** to talk to staff, clients, volunteers and communities about patient transport. The purpose of this part of the project is to gain an understanding of what local people think works well and what needs improving with patient transport services so we can make recommendations to the right organisations.

The **deadline** for submitted information and for completing our visits is the **30 April 2010**. If you feel that you have something to contribute we would very much welcome your response. You can fill in the form online at www.surveymonkey.com/s/CD5QHDY or if you require a copy of the form emailed to you please let us know. If you require any further information please contact **Louise Murrell** by email louise@kentlink.org or by phone on 07976 596 797 as soon as possible.

Live It Well

The new draft mental health strategy for Kent and Medway.

Live It Well has been drawn up by mental health commissioners (from the three primary care trusts and two social care directorates in Kent and Medway) with service-users, carers, voluntary organisations, frontline professionals and others. It covers 2010 to 2015 and puts the focus on promoting wellbeing for everyone and ensuring the right services are there when people need them.

The strategy makes ten commitments including to reduce suicide, improve wellbeing for more people at higher risk, lessen stigma, improve services for people with both drug/alcohol and mental health problems, and ensure people can access care in a crisis. It also focuses on the role of employers in promoting the mental health and wellbeing of their staff.

Now **we need views** from as wide a range of people as possible to make the strategy as good as it can be.

A summary, the full draft strategy, and a questionnaire, will be available on our website, at <http://www.medwaypct.nhs.uk/liveitwell> from 2 April until 7 May.

We need responses back by 7 May so that we can amend the final strategy before it is published in the summer.

Hard copies of the summary are available and can be posted them out on request, for example, for public events. For more information contact:

Emma Burns, Media manager, NHS Medway

01634 335219

07939 235402

Emma.Burns@medwaypct.nhs.uk

Consultation on Government proposals for improving the Disabled Parking scheme

This consultation document outlines and seeks views on Government proposals for improving the **Blue Badge (Disabled Parking) Scheme**. In particular, the proposals are about improving the enforcement regime for the Blue Badge Scheme; extending the eligibility criteria; and funding to help local authorities to establish independent medical assessments. View the documents at:

<http://www.dft.gov.uk/consultations/open/2010-20/>

Funding and Finance News

j4bCommunity Funding Newsletter 31 March 2010

Budget 2010 Review - What Does It Mean For Third Sector?

The 2010 Budget from Chancellor Alistair Darling has received a mixed response from the third sector.

Progress on **tax relief for charities** was welcomed by the community and voluntary sector - Mr Darling revealed there may be a reduction in VAT restrictions on charities sharing back office functions, as well as an extension of tax relief on charitable giving

between EU countries.

However, there was no further progress announced on **Gift Aid**, with a report on the scheme being prepared for presentation to ministers in September.

The **social finance sector** received good news with the promise of a consultation on how banks can support community lenders and the promise that banks will be made to reveal details of what communities they lend to.

CEO of the **Community Development Finance Association** Bernie Morgan said:

"This could be a major win for people on the lowest incomes, as well as the community development finance institutions (CDFIs) which provide them with financial services when the banks can't help.

"We have been calling for increased support for CDFIs from banks for many years, most recently through the Better Banking Coalition, and this is potentially a major breakthrough for us."

The Budget also revealed increased support for the **Social Impact Bond** (SIB) - a funding initiative based on a contract between the Government and a third sector service provider. Private investment is engaged on the strength of the social outcomes achieved by the project, with the investor repaid by the Government. The scheme is to be trialled in Leeds, with an SIB between DCLG and Leeds City Council.

The confirmation of the much-anticipated **£75 million social investment wholesale bank** also received a mixed reaction from the sector. The Government has agreed to finance other social investors through the fund, not third sector organisations directly as had been hoped.

ACEVO leader Stephen Bubb described it as a "bittersweet pill" and said:

"It's good they've announced they'll put £75 million into this but all the money from dormant bank accounts should have gone into it."

The **Future Jobs Fund** (FJF) also received support with the announcement that it will be extended until March 2012. The FJF helps businesses to create job placements in

socially useful roles and has been extended on the back of savings made on unemployment benefits.

Scout Association considers lobbying for Gift Aid opt-out

By Kaye Wiggins, Third Sector, 23 March 2010

The Scout Association

is considering lobbying the Government to change **Gift Aid** from an opt-in system in to an opt-out one.

Derek Twine, the charity's chief executive, told *Third Sector* it had surveyed supporters and local groups and held a meeting at which it asked members which issues they would like it to campaign about. He said the introduction of an opt-out system for Gift Aid was one of the most popular concerns.

A spokesman for the Scout Association said the charity was likely to choose two new issues to lobby on this year. Its trustees would hold a meeting to decide whether Gift Aid would be one of these, he said.

"There was a strong interest in Gift Aid reform," he said. "We make sure anything we campaign on has a direct effect on our members, and lots of them said Gift Aid was important because it helps to generate income for their local groups."

He said **other popular issues** included giving employees time off for volunteering and encouraging youth participation in local decision-making. The decision to step up the charity's lobbying work follows last year's 'rain tax' campaign, in which it persuaded the Government to let water firms run concessionary schemes for voluntary groups.

Stella Creasy, head of campaigning at the Scout Association, will leave the charity this month. Her replacement, who has not yet been appointed, will play a key role in determining which issues the charity campaigns on.

Last month, *Third Sector* reported that **Cancer Research UK** was trying to gather support among charities to campaign for a 30p composite rate on Gift Aid, which is one of the options for reform that was examined by the Treasury last year.

Inside Track Issue 158
24 March 2010

Kent Savers

The new **Kent Savers**, credit union will provide loans at affordable rates and is

committed to offering a service for everyone, even those turned away by the high street banks. Savers can deposit up to £10,000 and all savings are 100% guaranteed by the **Financial Services Compensation Scheme**.

As a credit union, Kent Savers is a financial co-operative owned and controlled by its members. Any profits that are left over from running the operation are either reinvested in the organisation or given to its members in a profit sharing dividend.

Further information:

Tel: 0300 456 9990; Email: info@kentsavers.co.uk Internet: www.kentsavers.co.uk

j4bCommunity Funding Newsletter 17 March 2010:

O2 Announces New £5 Million Community Fund for Young People

Mobile phone network O2 has launched a new community programme to help young people aged 13 - 25 make a difference to their communities.

Think Big is a new programme which will offer £300 cash grants to young people, along with training, support and mentoring from some of the UK's most prominent youth charities - The National Youth Agency and UK Youth. The scheme is also being supported by the Telefonica Foundation.

For further information visit: <http://www.o2thinkbig.co.uk/About-Think-Big/>

NAVCA Commissioning and Procurement News March 2010:

The **National Audit Office** has launched '**Successful Commissioning: How to secure value for money through better financial relationships with third sector organisations**'. This 'definitive guide' for local commissioners contains details about the Compact, available funding models and guidance on streamlining monitoring and reporting requirements.

NAVCA has worked closely with the NAO to make sure the guide represents the interests of smaller voluntary organisations and community groups. It builds on the NAO's **Decision Support Tool** which many NAVCA members have used to reiterate where and when grants should be used. The original tool was focused at a national departmental level, whereas the new Successful Commissioning looks at local level

commissioning.

Katy Wing (Director, Improving Local Services at NAVCA) says, "This guide will be an invaluable tool in helping local voluntary and community organisations to **challenge poor commissioning practice** where it does exist. But it will also be extremely useful in helping the local voluntary and community sector to work constructively with local commissioners and develop a shared understanding of commissioning processes."

For further information visit:

www.nao.org.uk/successfulcommissioning

- **For further up-to-date news on funding available try the following contacts:**

- Inside Track, the KCC External Funding service newsletter - email externalfunding@kent.gov.uk to be added to their mailing list or contact
- Martyn Riley, External Funding Officer, Chief Executives Department, KCC. Tel: 01622 694384; Email: martyn.riley@kent.gov.uk for more information, or visit their website at www.kent.gov.uk/externalfunding
- Kent4Community, which is a free web based grant search facility, at www.kent.gov.uk/community_and_living/external_funding/search_for_grants.aspx

j4bCOMMUNITY.co.uk

produce a regular funding newsletter; email newsletter@j4bcommunity.co.uk

- Funding Buddies, a programme to assist community and voluntary groups access funding opportunities. It will also develop training courses to increase and enhance the skills of community organisations.

Contact Kent Funding Buddies:

Tel: 01303 813790

Fax: 01303 814203

Mobile: 07900 560235

Email: nigel.turley@ruralkent.org.uk

Website: www.fundingbuddiesinkent.org.uk

Funding Central is a free smart website for all third sector organisations, including community groups, providing access to thousands of funding and finance opportunities, plus a wealth of tools and resources supporting organisations to develop sustainable income strategies appropriate to their needs. It is managed by NCVO and funded by the Office of the Third Sector. Visit www.fundingcentral.org.uk

If you have difficulty contacting any of the above, please feel free to contact CaDVAS for further information and advice.

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If you have articles for inclusion in the next issue, please contact Sue Tucker:

Tel: 01227 452381 **Mob:** 07595 543411 **Email:** info@cadvas.org

Deadline for items for the next newsletter:

Midday on Tuesday 4th May - thank you.

Registered Office: Tower Works, Simmonds Road, Wincheap Business Park,
Canterbury CT1 3RA.

CaDVAS can also be contacted c/o Whitstable Volunteer Centre, St Mary's Hall,
Oxford Street, Whitstable CT5 1DD

Charity No: 1125359 Company No: 6584654



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